



Republic of the Philippines
Cebu Normal University
 Osmeña Boulevard, Cebu City
 Telephone Number : 254-6813

PURCHASE ORDER

Supplier : TRIMAX COMPUTER SUPPLIES AND GENERAL MERCHANDISE	P.O. No. : 19-08-492
Address : TANDANG SORA ST., KASAMBAGAN, CEBU CITY	Date : August 14, 2019
Tel.No. : 412-6699 / 233-2218	RC Code : 000-000-403
TIN : 135-445-379-000	Mode of Procurement Public Bidding

GENTLEMEN :
 Please furnish this office the following articles subject to the terms and conditions contained herein.

Purpose : For second quarter supplies 2019 for various offices
Place of Delivery : Cebu Normal University
Delivery Term : 30 days
Date of Delivery : September 13, 2019
Payment Term : Through ADA from 5 to 7 days after complete delivery

Acct Code	Qty	Unit	Description	Unit Cost	Total Amount
	2	reams	Bondpaper, Plain Paper Copies, 254mm 356mm (B4)	418.00	836.00
	130	reams	Bondpaper, Long Mimeo Whitewove (8-1/2" x 13"), sub. 18	178.00	23,140.00
	33	reams	Bondpaper, Short Mimeo Whitewove (8-1/2" x 11"), sub. 18	150.00	4,950.00
	10	reams	Bondpaper, Special Cut, US Bond (11"x14") sub 20	418.00	4,180.00
	82	reams	Bondpaper, Ordinary Short (8-1/2" x 11") sub 16	134.00	10,988.00
	43	reams	Bondpaper, Ordinary Long (8-1/2" x 13") sub 16	159.00	6,837.00
	6	pcs	Calculator, Compact, Electronics (12 digits)	173.00	1,038.00
	1	pack	Carbon Paper Film, Blue Legal size, 100's	845.00	845.00
	1	pack	Carbon Paper Film, Blue Letter/Short size, 100's	832.00	832.00
	5	packs	Cartolina, White, Ordinary 20's	90.00	450.00
	32	bxs	Clip, Backfold, all metal, clamping, 19mm (3/4") 12s	20.00	640.00
	31	bxs	Clip, Backfold, all metal, clamping, 25mm (1") 12s	31.00	961.00
	5	pcs	Clip, Bulldog (3")	16.00	80.00
	5	pcs	Corkboard size 2x3'	704.00	3,520.00
	16	blts	Correction Fluid, Water Based, min 15ml	16.00	256.00
	10	pcs	Correction Pen, 7ml	22.00	220.00

PAGE 2 OF 6 SHEETS	GROSS PAYABLE AMOUNT	59,773.00
	DISCOUNT, if any	
	NET PAYABLE AMOUNT	59,773.00

GRAND TOTAL is on page 6

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of 1 percent for every day of delay shall be imposed.

CONFORME : JESUS FERMAN 8-22-19 SUPPLIER'S SIGNATURE OVER PRINTED NAME and DATE

FLORENTA T. DAYAGBIL, E.D.D. FILIPINA SUC President III

Funds Available : ALORS NO.: _____
AMOUNT: _____

ROCH O. TORRELOS Accountant

Version 1.00 By Edwin O. Monsanto 20120808
 SDF-USO-206-004-00

PREPARED BY : /d
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