

PURCHASE ORDER

Supplier : ICLICK SOLUTIONS	P.O. No. : 18-05-252
Address : POBLACION III, CARCAR CITY CEBU	Date : May 23, 2018
Tel.No. : 266-4559	RC Code :
TIN : 205-010-647-000	Mode of Procurement
	Public Bidding

GENTLEMEN :

Please furnish this office the following articles subject to the terms and conditions contained herein.

Purpose : Office Supplies for CNU Office Use	Delivery Term : 30 days upon receipt of PO
Place of Delivery : Cebu Normal University	Payment Term : Through ADA from 5 to 7 days after complete delivery
Date of Delivery : June 22, 2018	

Acct Code	Qty	Unit	Description	Unit Cost	Total Amount
	400	sets	File Tab Divider bristol board FILE TAB DIVIDER, A4, for 210mm x 297mm (A4 size) documents, bristol board, 297mm x 210mm Leaf Size(min), 65mm x 12mm Tab Size, 153 gsm., 0.22mm (min) thickness, five (5) colors per set	21.00	8,400.00
	400	sets	File Tab Divider, bristol board, LEGAL SIZE, for 216mm x 330mm (legal size) documents, bristol board, 330mm x 2216mm Leaf size, 68mm x 15mm Tab size, 153 GSM. 0.22mm (min) thickness, five(5) colors per set	23.50	9,400.00
	10	pcs	Finger Moistener	34.00	340.00
	30	pcs	Fastener, Plastic 50sets/box	28.00	840.00
	50	pcs	Folder cover, plastic, transparent, long	7.00	350.00
	3	packs	Folder, long, white 100 pcs/pack	450.00	1,350.00
	3	packs	Folder, ordinary, short size 100 pcs/pack	395.00	1,185.00
	4	packs	folder, expandable long 100 pcs/pack, white	2,500.00	10,000.00
	20	pcs	Folder long white with jacket	12.00	240.00
	20	pcs	Folder short white with jacket	10.00	200.00
	25	pcs	Highlighter marker yellow	37.00	925.00
	25	pcs	Highlighter marker green	37.00	925.00
	25	pcs	Highlighter marker orange	37.00	925.00
	25	pcs	Highlighter marker pink	37.00	925.00
	15	reams	Laid paper, Multi-Purpose (Cream) long	720.00	10,800.00
	15	reams	Laid paper, Multi-Purpose (Pink) long	720.00	10,800.00

	GROSS PAYABLE AMOUNT	☞	57,605.00
PAGE 3 OF 6 SHEETS	DISCOUNT, if any		-
	NET PAYABLE AMOUNT	☞	57,605.00

GRAND TOTAL	
is on page 6	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of 1 percent for every day of delay shall be imposed.

CONFORME : <u>CYREL G. MANTILUM</u> <small>SUPPLIER'S SIGNATURE OVER PRINTED NAME and DATE</small>	<u>FILOMENA T. DAYAGBIL, Ed.D.</u> SUC President III
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Funds Available : <u>ROCHE O. TORREJOS</u> <small>Accountant</small>	ALOBS NO. : _____ AMOUNT : _____
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