

PURCHASE ORDER

Supplier : ICLICK SOLUTIONS	P.O. No. : 18-05-252
Address : POBLACION III, CARCAR CITY CEBU	Date : May 23, 2018
Tel.No. : 266-4559	RC Code :
TIN : 205-010-647-000	Mode of Procurement Public Bidding

GENTLEMEN :
Please furnish this office the following articles subject to the terms and conditions contained herein.

Purpose : Office Supplies for CNU Office Use
 Place of Delivery : Cebu Normal University
 Date of Delivery : June 22, 2018
 Delivery Term : 30 days upon receipt of PO
 Payment Term : Through ADA from 5 to 7 days after complete delivery

Acct Code	Qty	Unit	Description	Unit Cost	Total Amount
	55	bottles	Correction Fluid, water based, min 15 ml (bottles)	31.00	1,705.00
	10	pcs	Correction pen	83.50	835.00
	150	pcs	Correction tape - disposable, usable length of 6 meters(min), 5mm width	17.00	2,550.00
	40	pcs	Cutter heavy duty 18 mm	88.00	3,520.00
	5	boxes	Double clip binder (1 5/8"), 12 pcs/box	43.25	216.25
	20	boxes	Double Clip binder 1", 12 pcs/box	22.25	445.00
	10	boxes	Double Clip binder (1/2"), 24pcs/box	11.00	110.00
	10	boxes	Double Clip binder (3/4"), 24pcs/box	12.00	120.00
	5	boxes	Double Clip binder 2", 12 pcs/box	76.00	380.00
	15	pcs	Data binder folder, 2rings, legal	150.00	2,250.00
	200	pcs	Data File Box, made with chipboard, with closed ends	145.00	29,000.00
	1,000	pcs	Dog ears file divider A4, Index tab	20.50	20,500.00
	1,000	pcs	Dog ears file divider long, Index tab	20.50	20,500.00
	1,000	pcs	Dog ears file divider short, Index tab	20.50	20,500.00
	20	pcs	Document tray (steel, black) 3 layers	700.00	14,000.00
	100	bottles	Glue 130 grms	37.00	3,700.00
	100	bottle	Glue 300 grms	86.50	8,650.00
	2	boxes	Envelope brown short size (500pc/box)	675.00	1,350.00
	2	boxes	Envelope brown size long (500pc/box)	795.00	1,590.00
	100	pcs	Envelope, plastic short	5.00	500.00
	50	pcs	Expanding envelopes short, w/ garter brown	15.00	750.00

GROSS PAYABLE AMOUNT	133,171.25
DISCOUNT, if any	-
NET PAYABLE AMOUNT	133,171.25

GRAND TOTAL
is on page 6

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of 1 percent for every day of delay shall be imposed.

CONFORME : CYREL G. MANILUM FILOMENA T. DAYAGBIL, Ed.D.
SUC President III
SUPPLIER'S SIGNATURE OVER PRINTED NAME and DATE

Funds Available : ROCHE O. TORREJOS ALOBS NO. :
AMOUNT :
Accountant