

PURCHASE ORDER

Supplier : ICLICK SOLUTIONS	P.O. No. : 18-05-252
Address : POBLACION III, CARCAR CITY CEBU	Date : May 23, 2018
Tel.No. : 266-4559	RC Code :
TIN : 205-010-647-000	Mode of Procurement Public Bidding

GENTLEMEN :

Please furnish this office the following articles subject to the terms and conditions contained herein.

Purpose : Office Supplies for CNU Office Use

Place of Delivery : Cebu Normal University Delivery Term : 30 days upon receipt of PO

Date of Delivery : June 22, 2018 Payment Term : Through ADA from 5 to 7 days after complete delivery

Acct Code	Qty	Unit	Description	Unit Cost	Total Amount
	12	roll	Adding machine paper tape, White , bond paper 60mm x 70mm diameter	17.50	210.00
	75	pcs	Arch Lever File Long with double binder	130.00	9,750.00
	100	box	Ballpen black- retractable 12/box	513.50	51,350.00
	100	box	Ballpen blue- retractable 12/box	513.50	51,350.00
	80	packs	Battery (AA) 4 pcs / pack	176.25	14,100.00
	80	packs	Battery (AAA) 4 pcs / pack	198.25	15,860.00
	400	reams	Bond paper A4, 8 1/4 x 11 3/4, substance # 20	172.00	68,800.00
	200	reams	Bond Paper, Ordinary s 16 long	137.00	27,400.00
	50	reams	Bond Paper, Ordinary s 16 Short	110.00	5,500.00
	500	reams	Bondpaper (US Long Size, substance 20)	183.25	91,625.00
	500	reams	Bond paper (U.S., short size, substance 20)	160.00	80,000.00
	150	reams	Bond Paper, colored Blue, long size, sub. 20	328.00	49,200.00
	150	reams	Bond Paper, colored Green, long size, sub. 20	328.00	49,200.00
	150	reams	Bond Paper, colored Pink, long size, sub. 20	328.00	49,200.00
	150	reams	Bond Paper, Colored, Yellow, long, sub. 20	328.00	49,200.00
	12	unit	Calculator Electronic, 12 digits	325.00	3,900.00
	2	spool	Calculator ribbon Double spool	23.50	47.00
	1	box	Carbon paper Long size	618.00	618.00
	1	box	Carbon paper Short size	560.00	560.00
	50	pcs	Cartolina White, thick kind	13.00	650.00
	3,000	pcs	Clearbook Plastic Filler (Long Size w/ 3 holes)	25.00	75,000.00
	200	pcs	Clearbook Screw type, Long	172.00	34,400.00
	10	unit	CorkBoard 3 x 4 feet	1,400.00	14,000.00

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GROSS PAYABLE AMOUNT	741,920.00
DISCOUNT, if any	-
NET PAYABLE AMOUNT	741,920.00

GRAND TOTAL

is on page 6

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of 1 percent for every day of delay shall be imposed.

CONFORME :

CYREN G. MAHILUM
SUPPLIER'S SIGNATURE OVER PRINTED NAME and DATE

FILOMENA T. DAYAGBIL, Ed.D.
SUC President III

Funds Available :

ROCHELO TORREJOS
Accountant

ALOS NO. :
AMOUNT :

PREPARED BY : Arlex

Version 1.00 by Edwin O. Monsanto 20120808

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