



Republic of the Philippines  
**Cebu Normal University**  
Osmeña Boulevard, Cebu City

**REQUEST FOR EXPRESSION OF INTEREST FOR**  
***Procurement of One Lot Consulting Services for the***  
***Architectural, Engineering Design and Construction***  
***Supervision of the CNU Academic Center***  
***for Arts and Sciences (ACAS) Building***

1. The *Cebu Normal University*, through the *General Appropriations Act of 2016 (continuing)* intends to apply the sum of *Six Million Four Hundred Thousand Pesos (Php 6,400,000.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for the Procurement of One Lot Consulting Services for the Architectural, Engineering Design and Construction Supervision of the CNU Academic Center for Arts and Sciences (ACAS) Building with Bid No. 17-07-382. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.
2. The *Cebu Normal University* now calls for the submission of eligibility documents for the One Lot Consulting Services for the Architectural, Engineering Design and Construction Supervision of the CNU Academic Center for Arts and Sciences (ACAS) Building. The proposed project aims to establish a state-of-the-art Academic Center for Arts and Sciences. Innovations of modern technology translated into modern classrooms with all instructional amenities and equipment will replace the existing facility. As Center for Academic, Arts and Sciences this modern facility will feature the sophisticated equipment and tools for investigatory projects, modern inventions, as well as multi-disciplinary research and education. Academic Center for Arts and Sciences showcases the College of Arts and Sciences' passion for greatness and excellence. Its Ground Floor houses Faculty Offices and Laboratory while its vacant spaces will be utilized for parking spaces. The Second Floor features and Auditorium with Stage in order to host Academic Convocations and the like. Third to Seventh Floors will be Standard-Sized Instructional classrooms, while the Eighth Floor will showcase an Open Area for as well as an Observatory Room.

Eligibility Documents of interested consultants must be duly received by the BAC Secretariat on or before August 22, 2017, 2:00 P.M. at the BAC Office, Room 203 2<sup>nd</sup> Floor, Administration Building, Cebu Normal University, Osmeña Boulevard, Cebu City. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.

*The successful consultant shall provide architectural engineering designs and project management in the pre-design, basic design and support services during construction phases of the CNU Academic Center for Arts and Sciences (ACAS) Building. Pursuant to the provisions of R.A. 9184, Government Procurement Reform Act, CNU intends to engage the services of Design Consulting Individual/Group to undertake the architecture and engineering study/design services for the project in (3) phases.*



- *Pre-Design Phase – to establish the general size and scope of the project and its location on the site.*
  - *Basic Design Phase – to prepare detailed plans, designs, working drawings, specifications, detailed cost estimates and tender documents required for invitations of bids for construction works and equipment.*
  - *Support Services During Construction – assist and advice in securing bids, tabulation and analysis of bid results, and making recommendations on the award of construction contracts and in preparing formal contract documents; preparation of supplementary drawings required to suit actual field conditions; checking detailed construction and as-built drawings, shop and erection drawings submitted by contractors; making periodic visits to check on the general progress of work and quality of materials and workmanship; observing performance tests and start-up and making report thereon; and making a final inspection and reporting of completed project.*
3. Interested bidders may obtain further information from the *BAC Secretariat's Office, Cebu Normal University* and inspect the Bidding Documents at the address given below during office hours from 9:00 A.M. to 6:00 P.M.
  4. A complete set of Bidding Documents may be acquired by interested Bidders on August 14 to September 13, 2017 from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Ten Thousand Pesos (Php10,000.00)
  5. The BAC shall draw up the short list of consultants from those who have submitted *Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act", and its Implementing Rules and Regulations (IRR).* The short list shall consist of *a minimum of three (3) to a maximum of six (6)* prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:
 

a) Applicable experience of the consultant and members in case of joint ventures, consulting both the overall experiences of the firm or, in the case of new firms, the individual experiences of the principal and key staff, including the times when employed by other consultants;	----- 30%
b) Qualification of personnel who may be assigned to the job vis-à-vis extent and complexity of the undertaking; and	----- 40%
c) Current workload relative to capacity	----- 30%
Total	----- 100%
Minimum rating of short listing is	----- 75%
  6. Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the IRR of RA 9184.



Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

7. The Procuring Entity shall evaluate bids using the *Quality-Cost Based Evaluation/Selection (QCBE/QCBS)*. The Procuring Entity shall indicate the weights to be allocated for the Technical and Financial Proposals. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.

The technical proposal together with the financial proposal shall be considered in the evaluation of consultants. The financial proposals of the consultants who meet the minimum technical score shall then be opened.

The financial and technical proposals shall be given corresponding weights with the financial proposal given a minimum weight of fifteen percent (15%) up to a maximum of forty percent (40%). The weight of the technical criteria shall be adjusted accordingly such that their total weight in percent together with the weight given to the financial proposal shall add to one hundred percent (100%). The exact weights shall be approved by the Head of the Procuring Entity upon the recommendation of the BAC and indicated in the Bidding Documents. The BAC shall rank the consultants in descending order based on the combined numerical ratings of their technical and financial proposals and identify the Highest Rated Bid.

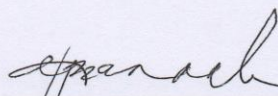
8. The contract shall be completed within a total duration of not more than:

<i>Pre-Design Phase</i>	-----	<i>60 Calendar Days</i>
<i>Basic Design Phase</i>	-----	<i>30 Calendar Days</i>
<i>Construction Supervision</i>	-----	<i>360 Calendar Days</i>
<i>Total</i>	-----	<i>450 Calendar Days</i>

9. The *Cebu Normal University* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

10. For further information, please refer to:

*Ann S. Ancajas*  
*BAC Secretariat's Office*  
*Cebu Normal University*  
*Osmeña Boulevard, 6000 Cebu City*  
*Tel. No. (032)254-1452 local 125*  
*ajsancajas95@yahoo.com*  
*August 8, 2017*

  
Atty. DOMINICIANA J. BANDALA,  
Chair  
Bids and Awards Committee