



Republic of the Philippines
Cebu Normal University
 Osmeña Boulevard, Cebu City
 Telephone Number : 254-6813

PURCHASE ORDER

Supplier : TRIMAX COMPUTER SUPPLIES	P.O. No. : 18-09-577
Address : AYAAAY ARCADE GEN. MAXILOM AVE.	Date : September 18, 2018
Tel.No. : 412-6699 / 233-2218	RC Code : _____
TIN : 135-445-379-000	Mode of Procurement Public Bidding

GENTLEMEN : Please furnish this office the following articles subject to the terms and conditions contained herein.

Purpose : For CNU Office Supplies
Place of Delivery : Cebu Normal University
Delivery Term : 30 days
Date of Delivery : October 18, 2018
Payment Term : Through ADA from 5 to 7 days after complete delivery

Acct Code	Qty	Unit	Description	Unit Cost	Total Amount
	10	roll	Adding machine paper tape, White, bond paper	21.00	210.00
	40	pcs	Arch Lever File Long with double binder	112.00	4,480.00
	100	box	Ballpen black- retractable 12/box pilot	513.00	51,300.00
	100	box	Ballpen blue- retractable 12/box pilot	513.00	51,300.00
	20	box	Ballpen red- retractable 12/box pilot	513.00	10,260.00
	200	packs	Battery (AA) 4 pcs / pack alkaline	59.00	11,800.00
	200	packs	Battery (AAA) 4 pcs / pack alkaline	59.00	11,800.00
	300	reams	Bond Paper, Ordinary s 16 long	154.00	46,200.00
	100	reams	Bond Paper, Ordinary s 16 Short	138.00	13,800.00
	500	reams	Bondpaper (US Long Size, substance20)	252.00	126,000.00
	500	reams	Bond paper (U.S., short size, substance20)	215.00	107,500.00
	100	reams	Bond paper mimeograph substance 20 long size	201.00	20,100.00
	100	reams	Bond Paper, colored Blue, long size	343.00	34,300.00
	100	reams	Bond Paper, colored Green, long size	343.00	34,300.00
	100	reams	Bond Paper, colored Pink, long size	343.00	34,300.00
	100	reams	Bond Paper, colored Yellow, long	343.00	34,300.00
	80	reams	Bond Paper, colored Blue, short size	243.00	19,440.00
	80	reams	Bond Paper, colored Green, short size	290.00	23,200.00
	80	reams	Bond Paper, colored Pink, short size	290.00	23,200.00
	80	reams	Bond Paper, Colored, Yellow, short	290.00	23,200.00
	15	pcs	Calculator , 8 Digits	294.00	4,410.00
	5	spool	Calculator ribbon Double spool	27.00	135.00
	50	pcs	Correction pen	24.00	1,200.00
	400	pcs	Correction tape- disposable, usable length of 6 meters	20.00	8,000.00
	50	pcs	Cutter heavy duty 18 mm	49.00	2,450.00

PAGE 1 OF 5 SHEETS	GROSS PAYABLE AMOUNT	697,185.00
	DISCOUNT, if any	
	NET PAYABLE AMOUNT	697,185.00

GRAND TOTAL
 is on page 5

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of 1 percent for every day of delay shall be imposed.

CONFORME :

 SUPPLIER'S SIGNATURE OVER PRINTED NAME and DATE

 10-02-18
FLORENCE T. DAYAGBIL, EDD
 SUO President III

Funds Available :

ALOBS NO. : _____
AMOUNT : _____