

PURCHASE ORDER

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|--|--|
| Supplier : ICLICK SOLUTIONS | P.O. No. : 18-05-252 |
| Address : POBLACION III, CARCAR CITY CEBU | Date : May 23, 2018 |
| Tel.No. : 266-4559 | RC Code : |
| TIN : 205-010-647-000 | Mode of Procurement Public Bidding |

GENTLEMEN :

Please furnish this office the following articles subject to the terms and conditions contained herein.

Purpose : Office Supplies for CNU Office Use

Place of Delivery : Cebu Normal University **Delivery Term :** 30 days upon receipt of PO

Date of Delivery : June 22, 2018 **Payment Term :** Through ADA from 5 to 7 days after complete delivery

| Acct Code | Qty | Unit | Description | Unit Cost | Total Amount |
|-----------------------------|-----|--------|---|-----------|-------------------|
| | 15 | reams | Laid paper, Multi-Purpose (Green) long | 720.00 | 10,800.00 |
| | 15 | reams | Laid paper, Multi-Purpose (Blue) long | 720.00 | 10,800.00 |
| | 15 | reams | Laid paper, Multi-Purpose (Yellow) long | 720.00 | 10,800.00 |
| | 15 | reams | Laid paper, Multi-Purpose (Cream) short | 575.00 | 8,625.00 |
| | 15 | reams | Laid paper, Multi-Purpose (pink) short | 575.00 | 8,625.00 |
| | 15 | reams | Laid paper, Multi-Purpose (green) short | 575.00 | 8,625.00 |
| | 15 | reams | Laid paper, Multi-Purpose (blue) short | 575.00 | 8,625.00 |
| | 15 | reams | Laid paper, Multi-Purpose (yellow) short | 575.00 | 8,625.00 |
| | 5 | roll | Laminating film 125-250 microns | 1,702.50 | 8,512.50 |
| | 3 | reams | Linen paper long (white) | 1,246.50 | 3,739.50 |
| | 3 | reams | Linen paper long (pink) | 1,246.60 | 3,739.80 |
| | 3 | reams | Linen paper long (green) | 1,246.50 | 3,739.50 |
| | 3 | reams | Linen paper long (blue) | 1,246.50 | 3,739.50 |
| | 3 | reams | Linen paper long (yellow) | 1,246.50 | 3,739.50 |
| | 30 | pcs | Magazine file box, 110mm x 220mm x 265mm, with open end - | 145.00 | 4,350.00 |
| | 10 | jar | Office paste jar 100g | 34.50 | 345.00 |
| | 5 | bottle | Padding Adhesive Glue, 100g | 68.00 | 340.00 |
| | 45 | box | Paper clip, gem type, 32mm, 100 pieces per box | 8.25 | 371.25 |
| | 45 | box | Paper clip, gem type, 50mm, 100 pieces per box | 23.50 | 1,057.50 |
| | 150 | pc | Record Book, #85 300 pages | 330.00 | 49,500.00 |
| | 24 | roll | Ribbon, Adding Machine Ribbon | 23.50 | 564.00 |
| | 3 | bundle | Ring Binder, 6mm x 1.12m, plastic, 10 pcs/bundle, 1/4 | 58.50 | 175.50 |
| | 3 | bundle | Ring Binder, 8mm x 1.12m, plastic, 10 pcs/bundle, 5/1 | 64.25 | 192.75 |
| GROSS PAYABLE AMOUNT | | | | | 159,631.30 |
| DISCOUNT, if any | | | | | - |
| NET PAYABLE AMOUNT | | | | | 159,631.30 |

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GRAND TOTAL

is on page 6

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of 1 percent for every day of delay shall be imposed.

CONFORME :

CYREL S. MAHILUM
SUPPLIER'S SIGNATURE OVER PRINTED NAME and DATE

FILOMENA T. DAYAGBIL, Ed.D.
SUC President III

Funds Available :

ROCHE O. PORREJOS
Accountant

ALOBS NO. :
AMOUNT :

PREPARED BY: Arlex

Version 1.00 by Edwin O. Monsanto 20120808